

**Thursday, April 18, 2024  
Regular Meeting Agenda**

**The West Mifflin Area School District Regular Board Meeting is held in the West Mifflin Borough Building Council Chambers, 1020 Lebanon Road, West Mifflin, PA. Meeting begins at 7:00 p.m.**

**1. OPENING EXERCISES**

- A. Pledge to the Flag
- B. Roll Call

**2. PRESENTATIONS**

- A. Student Board Representative Report

**3. ADDENDUM**

**4. HEARING OF CITIZENS**

- A. Public Comment

In order to speak at this time, the following must be met:

- Must be a West Mifflin, Whitaker, or Duquesne Resident
- Matter must have been discussed through the proper education channels
- Direct comments to the Board President and/or Superintendent
- Remarks limited to three (3) minutes per person

**5. INFORMATION ITEMS**

- A. Congratulations to Mrs. Noelle Haney for securing a Bipartisan Safer Communities Act (BSCA) Stronger Connections Grant (SCG) in the amount of \$916,680.00. The BSCA grant's purpose is to establish safe, healthy, and supportive learning environments in our schools. \$131,451.00 of this grant was earmarked by the state for the non-public schools in our district: \$55,466.00 for Pittsburgh Christian Academy, \$45,206 for Cornerstone Prep Academy and \$30,779.00 for Walnut Grove Christian Academy. The net amount of the grant for WMASD is \$785,229.00.

**6. BOARD SECRETARY'S REPORT**

- A. Board of Directors

*Board action to approve/ratify\* items under Board of Directors, as listed/presented.*

1. Executive Sessions

- a. March 14, 2024 – Discussed Personnel and Legal Issues
- b. March 20, 2024 – Discussed Personnel and Legal Issues

2. Approval of Minutes

- a. March 14, 2024 – Work Session
- b. March 20, 2024 – Regular Board Meeting

3. Updates to the following policies, Second Reading and approval:
  - a. #006.1 Attendance at Meetings Via Electronic Communications
  - b. #008 Organizational Chart
  - c. #101 Mission Statement/Vision Statement/Shared Values
  - d. #903 Public Comment in Board Meetings
4. Resolution 2024-03 to support the School District of Pittsburgh's Lawsuit to compel a real estate tax reassessment of properties in Allegheny County.
5. Board action to endorse the candidacy of Roger Tachoir, Clairton City Schools' Board member, for election to a two-year term (April 1, 2024, to March 31, 2026) as School Board Trustee for the Eastern Region of the Allegheny County Schools Health Insurance Consortium (ACSHIC).

## 7. DIRECTOR OF FINANCE AND OPERATIONS' REPORT

### A. Finance

*Board action to approve/ratify\* items under Finance, as listed/presented.*

1. March real estate tax refunds due for 2022 and 2023 to specified property owners of West Mifflin and Whitaker Borough in the amount of \$76,059.74 as presented by the respective tax collectors. The refunds are the result of changes in real estate tax assessment values established by Allegheny County.
2. Authorization for the Solicitor's office to settle the tax appeal docketed at BV-23-875 at an assessed value amount of \$6,858,000 for 2022, \$7,314,000 for 2023 and \$7,085,000 for 2024.

### B. Purchasing/Contracting

*Board action to approve/ratify\* items under Purchasing/Contracting, as listed/presented.*

1. A three-year lease agreement with the Allegheny Intermediate Unit Pre-K Counts Program, beginning July 1, 2024, through June 30, 2027, for classroom space at Homeville Elementary at \$550 per month as presented.
2. Quote from Allegheny Fence Construction Co. to furnish and install fence and gates at the High School baseball field at a cost of \$7,460.00.
3. Quote from Allegheny Fence Construction Co. to furnish and install fence at Homeville Elementary School at a cost of \$3,460.00.
4. Quote from P.E.M.Co. to furnish and assemble a conference table and chairs for the High School Titan Evolution conference room at a cost of \$6,337.95.
5. Agreement with Allegheny County Children, Youth and Families to ensure educational stability for students in foster care by providing transportation and sharing the associated costs, as presented.
6. Letter of Intent with IBIS Kennywood LLC to rent space at the Kennywood Shops for the Titan Academy for a three-year period beginning on July 1, 2024, and ending on June 30, 2027. Monthly rent shall be: \$2,376.17 for Year 1; \$2,480.87 for Year 2; and \$2,521.50 for Year 3.
7. Quote from CDW for LANSCHOOL laptop monitoring software at a cost of \$6,480.00.

8. Quote from Harris Education Solutions to renew the subscription for the EdInsight Student Performance Suite software at a cost of \$34,416.04.
9. Agreement with Commonwealth Law Enforcement Assistance Network (CLEAN) to grant WMASD police officers' access to files on the CLEAN system, the National Crime Information Center, and the International Justice and Public Safety Information Sharing Network.
10. Notice of Intent with the I Love U Guys Foundation to adopt their Standard Response Protocol for responses to crisis situations.
11. Quote from Pittsburgh Stage, Inc. to renovate the lighting system in the High School Auditorium at a cost of \$384,552.00. ARP ESSER federal Covid relief funding will pay for the renovations. Because Pittsburgh Stage was the only vendor to respond to the request for proposal for the lighting portion of this project, WMASD is designating Pittsburgh Stage, Inc. as the sole source provider.
12. Quote from Pittsburgh Stage, Inc. to replace the curtains in the High School Auditorium at a cost of \$78,885.00. ARP ESSER federal Covid relief funding will pay for the replacement. Because Pittsburgh Stage was the only vendor to respond to the request for proposal for the curtains portion of this project, WMASD is designating Pittsburgh Stage, Inc. as the sole source provider.
13. Quote from Pittsburgh Stage, Inc. to repair and replace as needed the rigging in the High School Auditorium at a cost of \$34,042.00. ARP ESSER federal Covid relief funding will pay for the work. Because Pittsburgh Stage was the only vendor to respond to the request for proposal for the rigging portion of this project, WMASD is designating Pittsburgh Stage, Inc. as the sole source provider.
14. Quote from Tom Brown Performance Floors, Inc. to repair and replace as needed the stage floor in the High School Auditorium at a cost of \$133,000.00. ARP ESSER federal Covid relief funding will pay for the work. Because Tom Brown Performance Floors, Inc. was the only vendor to respond to the request for proposal for the stage floor portion of this project, WMASD is designating Tom Brown Performance Floors, Inc. as the sole source provider.
15. Quote from Good Sounds to upgrade the sound system in the High School Auditorium at a cost of \$69,034.00. ARP ESSER federal Covid relief funding will pay for the upgrade. Because Good Sounds was the only vendor to respond to the request for proposal for the sound system portion of this project, WMASD is designating Good Sounds as the sole source provider.
16. Concurrent Enrollment Agreement with La Roche University beginning August 1, 2024, through June 30, 2025, as presented.
17. Quote from Lancaster-Lebanon Intermediate Unit 13 to renew district-wide subscriptions for Microsoft Defender for Endpoint for Students software and Microsoft Windows operating system software for five (5) additional years, starting June 1, 2024, and ending May 31, 2029, at an annual cost of \$40,944.40.
18. Proposal from Precision HR to amend the current contract to increase the hourly wage for substitute paraprofessionals from \$15.00 to \$16.25 per hour, effective on Monday, April 22, 2024.

19. Quote from Raptor Technologies to subscribe to the Raptor Emergency Management Suite for a one-year license at a cost of \$11,412.40, paid through the PCCD school safety grant.

20. Quote from Ford Office Technologies for advanced protection against the wide range of online threats at a monthly cost of \$2,907.00.

**8. FINANCIAL REPORTS**

*Board action to approve Financial Reports, as listed/presented*

A. Secretary Receipts

1. March - \$2,571,795.26

B. Student Activities

1. March - \$198,776.78

C. Treasurer's Report

1. March - \$8,562,534.19

D. Refunds Subtracted from Expenditures

1. March

<b>Account Description</b>	<b>Received From</b>	<b>Amount</b>
Due To/From Cafeteria	Lunch Hi/Low	\$124,557.35
Due To/From Cafeteria	Reg/Ndy/Breakfast	\$41,956.48
Due To/From Cafeteria	FNS – Lunch	\$4,249.00
Due To/From Cafeteria	FNS – Breakfast-Needy	\$1,625.10
Due To/From Cafeteria	State Breakfast Initiative	\$2,408.75
Due To/From Cafeteria	Fresh Fruit & Vegetables	\$3,001.50
Due To/From Cafeteria	Payroll – February	\$58,587.53
Due To/From Cafeteria	Payroll – 03/08/24	\$29,988.48
Due To/From Cafeteria	Fringe Benefits – February	\$6,793.39
Insurance Copay	Pay Date – 03/22/24	\$37,516.42
Insurance Copay	Individuals	\$300.91
Early Retirement Benefits	AMCA	\$6,238.05
Field Trip – Secondary	Carnegie Museum	\$248.62
One to One Initiative – Technology	Student Obligations – HM	\$50.00
One to One Initiative – Technology	Student Obligations – CB	\$150.00
One to One Initiative – Technology	Student Obligations – HS	\$289.00
One to One Initiative – Technology	Student Obligations – MS	\$320.00
Regular Programs – Retail Production	July – Dec Expenses	\$24,238.01
Special Ed – AIU – Secondary	Montour SD	\$42,520.40
Special Ed – Prof Services – SEEKS	AIU	\$10,200.00
Special Ed – Transportation	Montour SD	\$11,892.00
Special Ed – Titan Shoppe	Merchant CD	\$22,400.25
Other Expenses – Tax Collector	Legal Tax Service	\$87.11
Custodian / Maintenance OT	Tamburitzans	\$510.00
Custodian / Maintenance OT	Penn State Baseball	\$1,410.00

Telephone Service	Verizon	\$120.49
Bldg. & Grounds – Supplies	Lebanon Church	\$30.00
Bldg. & Grounds – Supplies	Penn State Baseball	\$30.00
Bldg. & Grounds – Supplies	Pittsburgh Buckets	\$30.00
Bldg. & Grounds – Supplies	Tamburitzans	\$30.00
Security/Safety Services – HM	Penn State Baseball	\$225.75
Transportation – Fuel Costs	Guttman	\$44,414.75
Activities – Salaries	Tamburitzans	\$405.00
Safety/Security Services – District	Tamburitzans	\$64.50
Misc. Expenses (Stage Hands)	Tamburitzans	\$135.00
Spring Musical	Ticket Sales	\$2,975.00
Spring Musical	Program Ads	\$350.00
Athletic Busses	Baseball Boosters	\$537.50
Athletics – Supplies – District	Penn State Baseball	\$490.00

E. Tax Collector's Report

1. March

Tax Type	Received From	Amount	Commission
Earned Income Tax – West Mifflin	Jordan Tax Service	\$157,010.53	\$2,087.07
Earned Income Tax – Whitaker	Jordan Tax Service	\$8,322.35	\$121.11
Realty Transfer Tax – West Mifflin	V. McDonald Roberts	\$18,854.20	\$377.09
Realty Transfer Tax – Whitaker	V. McDonald Roberts	\$250.00	\$5.00
Delinquent Realty Tax – West Mifflin	Legal Tax Service	\$97,381.99	\$10,600.72
Delinquent Realty Tax – Whitaker	Legal Tax Service	\$1,769.08	\$601.19
Del Mercantile Tax – West Mifflin	Legal Tax Service	\$1,594.65	\$87.71
Del Bus Privilege Tax – West Mifflin	Legal Tax Service	\$12,160.95	\$668.85
Del Realty Tax – Act 20 – West Mifflin	Legal Tax Service	\$490.50	N/A
Del Realty Tax – Act 20 – Whitaker	Legal Tax Service	\$456.35	N/A
Del Realty Tax – Civil Action – West Mifflin	Legal Tax Service	\$59,477.11	N/A
Del Realty Tax – Civil Action – Whitaker	Legal Tax Service	\$8,196.19	N/A

9. INVOICES/BILLS PAYABLE/PURCHASE ORDERS

*Board Action to approve/ratify\* Invoices/Bills Payable/Purchase Orders, as listed/presented*

A. General Fund Invoice(s)

Payee	Invoice #	Description	Amount
1. Legal Tax Services	WSD-274	Filing, Bank, and Notary Fees & Postage	\$186.28
2. Legal Tax Services	WSD-275	Filing Fees for Whitaker Tax Liens	\$4,800.00
3. Andrews and Price	8998	March Monthly Retainer	\$1,000.00
4. Andrews and Price	8997, 9000, 9005, 9004, 9002, 9006, 8993, 8999, 8995, 9003	March Other Professional Services	\$4,816.00
5. Andrews and Price	9007, 8994, 9011, 9013, 9001, 9008, 9012, 8989, 8988, 8987, 9010, 9009, 8996, 8992, 8990, 8991	March Real Estate Related Services	\$3,360.25

B. All Bills and Cash Disbursements for Public Safety, LLC.

C. All other Bills, P-Cards, Purchase Orders, and Cash Disbursement Reports

**10. DISTRICT OPERATIONS**

*Board Action to approve/ratify\* items under District Operations, as listed/presented.*

- A. 2024-2025 Middle School Course of Studies, as presented
- B. Titan Cyber Academy 2024 Elementary Summer Enrichment Program, as presented
- C. Titan Cyber Academy 2024 Secondary Summer Programs, as presented
- D. Educational Stability Plan, as presented
- E. Creation of two (2) full-time Title I paraeducators for the 2024-2025 school year and elimination of two (2) part-time Title I paraeducators for the 2024-2025 school year.

**11. SUPERINTENDENT’S REPORTS**

*Board Action to approve/ratify\* Superintendent’s Reports, as listed/presented.*

A. Home & School Visitor’s Report – March 2024

B. Student Activities

ID	Staff/Bldg.	Activity/Location	#Students	Grade(s)	Date
*1353021	Jason Tatrai/MS	Field Trip Math Competition Reward/Top Golf, Bridgeville	30	6	4/18/24
*1353027	Jason Tatrai/MS	Field Trip Math Competition Reward/Acrisure Stadium	50	6	4/16/24
1353627	Raymond Rost/HS	Government Day/Penn State Greater Allegheny	20	9	5/9/24
1353632	Ray Rost/HS	Freshmen Trip/Cedar Point	50	9	5/6/24
*1353768	Richard Vogtsberger/HS	Field Trip/Pittsburgh Zoo	20	9-12	4/17/24
1354949	Jennifer Shields/HS	Partner Up Superday/Homestead	15	12	5/9/24
1357590	Lauren Rowe/HS	Youth Thriving Summit/University of Pittsburgh	20	9-12	4/19/24
1358237	Jason Tatrai/MS	Field Trip Math Competition Reward/RMU Sports Complex	20	6	5/14/24
1359033	Melissa Prutz/HS	Show Choir Performance/Baldwin	14	10-12	5/3/24
*1363828	Kevin Kocher/HS	Stage Crew & Drama Club Field Trip/Pittsburgh Musical Theater	40	9-12	4/18/24
1363945	Lauren Rowe/HS	Art Field Trip/Cleveland Art Museums	40-50	9-12	5/2/24
1364628	Sue Lydon/MS	Field Trip to Fun Slides Park/Pittsburgh	150	5	5/22/24
1365913	Anna Kudla/HS	Zoology Field Trip/Pittsburgh Zoo	63	9-12	5/8/24
1366517	CMSgt Thomas Weir/HS	Army Reserve Base tour/ Coraopolis	30	9-12	5/2/24
1367186	Richard Vogtsberger/HS	LSS Cookout/TJ High School	25	9-12	5/3/24
1369104	Sgt Oreste DiCerbo/HS	Pittsburgh Pirates game/Pittsburgh	45	9-12	5/8/24
1370414	Nina Ruffing/MS	ELA Incentive Trip/WM Community Park	50	6	5/20/24
1371397	Ashley Dreistadt/MS	May CBI/Pittsburgh Zoo	40	4-8	5/3/24

C. Student Fundraising Activities

Club	Sponsor	Fundraiser	Use of Funds	Date(s)
HS Senior Class	Kristen Bonacci	Game Night	Donation to District Family	4/26/24
MS Drama	Nina Ruffing	Sell leftover snacks from musical	Club Activities	4/29/24 – 5/17/24

MS SAVE Promise & StuCo	Stacy Galiyas	Color Fun Run	Club Activities	4/26/24
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D. Buildings and Grounds

ID	Location	Date(s)/Time	Purpose/Applicant	Amount Paid
333	HS Auditorium, Classroom	June 2 (12:00 PM – 4:00 PM)	Dance Recital/Brookline Dance Studio (Amanda Klingensmith)	\$1,459
336	HS Pool	May 2, 7, 14 (6:00 PM – 8:00 PM)	Family/Open Swim/WM Pool & Aquatics (Laura Dolton)	n/a
343	MS Auditorium, Cafeteria	May 18 (9:00 AM – 2:00 PM)	Dance Recital Rehearsal/The Dance Co for the Performing Arts (Breanne Angelo-Watters)	\$415
344	MS Auditorium, Cafeteria	May 19 (12:00 PM – 5:00 PM)	Dance Recital/The Dance Co for the Performing Arts (Breanne Angelo-Watters)	\$1,434
345	HS Auditorium, Classroom	May 3 (5:30 PM – 9:30 PM)	Mr. Casanova/HS StuCo (Alexis Zywan)	n/a
3689	FH Track	August 1 (9:00 AM – 12:30 PM)	Summers Best 2 Weeks Camp/Lebanon Presbyterian Church (Jennifer Costa)	\$180
3740	HS Auditorium	June 1 (9:00 AM – 2:00 PM)	Dance Recital Rehearsal/Brookline Dance Studio (Amanda Klingensmith)	\$380
3815	HS Pool	May 1 (6:30 PM – 7:30 PM)	Zumba Class/WM Pool & Aquatics (Laura Dolton)	n/a
3816	HS Pool	May 1 (7:30 PM – 8:30 PM)	Adult/Lap Swim/WM Pool & Aquatics (Laura Dolton)	n/a

E. Conferences

ID	Name/Building	Conference/Location	Date/#Days	Cost	Sub
1354572	Deana Wallace/HS	Career Ready Networking/AIU- Waterfront	4/19/24 1 day	\$0	No
1354937	Jennifer Shields/HS	Career Ready Networking/AIU- Waterfront	4/19/24 1 day	\$0	No
*1355293	Brian Aufman/HS	Career Ready Networking/AIU- Waterfront	4/19/24 1 day	\$0	No
*1356010	Lisa Stillwagon/HM	Educator Self-Care Day/AIU- Waterfront	4/15/24 1 day	\$0	No
1363796	Jim Comunale/MS	Design, Create, Innovate: Laser Cutting for an Enhanced STEAM Experience/Pittsburgh	5/8/24 1 day	\$31.44	Yes

**12. PROFESSIONAL PERSONNEL**

*Board Action to approve/ratify\* items under Professional Personnel, as listed.*

A. Leaves of Absence

- \*Employee #2932, unpaid leave beginning Thursday, April 4, 2024, through Thursday, May 23, 2024. This is an extension of a previously approved leave.
- \*Employee #1604, unpaid days on Monday, March 25, 2024, Tuesday, March 26, 2024; and Wednesday, April 10, 2024 through Friday, April 12, 2024

B. Retirements

1. Employee #928, effective June 30, 2024 under the Modified Early Retirement Incentive for Professional Employees with the WMFT that was approved March 25, 2021

C. Hires

1. Gail Piolo, District Nurse, effective Monday, May 13, 2024. Ms. Piolo will receive a 5-year contract at an annual salary of \$62,000 beginning July 1, 2024. She will be paid her per diem rate Monday, May 13, 2024 through Friday, May 24, 2024.
2. Lt. Col James Straub, High School Senior Aerospace Science Instructor, at an annual salary to be determined by the Air Force pay scale (half paid by the Air Force), pending receipt of all paperwork and clearances, effective the 2024-2025 school year.

**13. NON-CERTIFIED PERSONNEL**

*Board action to approve/ratify\* items under Non-Certified Personnel, as listed.*

A. Leaves of Absence

1. \*Employee #3724, unpaid days on Thursday, March 21, 2024 and Wednesday, April 17, 2024
2. \*Employee #3304, unpaid days on Thursday, February 22, 2024 (half-day AM); Wednesday, February 27, 2024 (half-day PM); and Tuesday, April 16, 2024 (half-day AM)
3. \*Employee #3709, unpaid days on Tuesday, March 5, 2024; Wednesday, March 6, 2024; Friday, March 22, 2024; and Friday, April 12, 2024

B. Hires

1. Additional ESY Program Paraeducator, June 17, 2024 through July 11, 2024 (Monday-Thursday, not July 4, 2024); 8:30 AM-12:30 PM; Individual's 2023-2024 hourly rate as stated in current SEIU contract; In-Service Day on June 14, 2024, 9:00 AM-12:00 PM:

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C. Other

1. ESS Northeast Paraprofessional Staff for the remainder of the 2023-2024 school year, effective Friday, April 19, 2024:

Coleen Lawrenzi	Jaelynn Rudge
Anita Niewierski	Lennie Sanchez

**14. ATHLETIC PERSONNEL**

*Board action to approve/ratify\* items under Athletic Personnel, as listed.*

A. Resignations

1. Jayson Monroe, High School Assistant Marching Band Director, effective Wednesday, April 17, 2024



2. Marissa Panfil, High School First Assistant Girls Basketball Coach, effective Monday, April 15, 2024

B. Hires

1. Jayson Monroe, High School Marching Band Director, effective Thursday, April 18, 2024

C. Other

1. John Caterino Jr., High School Football Volunteer Coach, effective Friday, April 19, 2024
2. Elijah Fields, High School Football Volunteer Coach, effective Friday, April 19, 2024
3. David Horne, High School Football Volunteer Equipment Manager, effective Friday, April 19, 2024
4. Thomas DePasquale, High School Football Volunteer Coach, effective Friday, April 19, 2024

**15. BOARD PRESIDENT'S CORRESPONDENCE**

**16. EXECUTIVE SESSION DISCUSSION**

**17. BOARD REPORTS**

- A. Committees
- B. Steel Center

**18. SOLICITOR'S REPORT**

**19. OLD BUSINESS**

**20. NEW BUSINESS**

**21. ADJOURNMENT**